The County of Ventura, Veteran Services Office is accepting applications for the California College Fee Waiver Program for academic year 2021-2022. In an effort to assist Veterans and their families with this process, please review the following information.

To apply for the California College Fee Waiver Program, the following documents must be completed and/or submitted:

**California Department of Veterans Affairs, College Fee Waiver Program Application (DVS 40)**
- This form must be completed, signed and dated by both the Veteran and student. (Please use the form found at www.calvet.ca.gov/vetservices/pages/college-fee-waiver.aspx)
- If eligible for USDVA Dependent Education Assistance (Ch35) and applying under Plan A of the College Fee Waiver Program, you must submit a VSD-020.
- If the Veteran is unable to sign this form, the parent/veteran spouse must complete and attach a VSD-021.
- A separate DVS40 is required for each college. We can no longer accept DVS40s with multiple colleges listed.

**Proof of Veteran/Student relationship:**
- A government issued birth certificate showing the names of both parents is required.
- If the student has a different last name than the Veteran, a birth certificate and the parent’s marriage certificate must be provided.

**Proof of Veteran’s VA disability rating:**
- A copy of the VA or Department of Defense Award letter is required. If applying under Plan A and the veteran is not rated permanent and total, verification within the last 12 months stating service-connected disability rating percentage and effective date of the award is required for each academic year.

**Proof of Student’s Annual Income:**
- A signed and dated 2020 IRS or Franchise Tax Board (FTB) tax return, or IRS or FTB letter of non-filing is required. No other tax documents (e.g., tax transcript, W2, etc.) will be accepted in lieu of the required tax return or letter of non-filing. If a tax return was electronically submitted, confirmation that the return was accepted must also be provided.
- If the student is married, a copy of the joint tax return and copies of the student’s W-2s and/or 1099s must be provided to show that the dependent’s income does not exceed the income limit.
- If the student reports an Adjusted Gross Income of $0 and a Value of Support of $0 (see DVS 40 form), a documented statement explaining how the student is supporting themselves must be attached to the DVS 40.
- Please note the Adjusted Gross Income (AGI) and value of support used to determine eligibility based on income for academic year 2021-2022 is $13,465.

**Next Steps:**
- You can submit your California College Fee Waiver Application and supporting documents by email to HSA-Veterans@ventura.org.
- Or mail to: County of Ventura, Human Services Agency
  Veteran Services
  2901 N. Ventura Road, 3rd Floor
  Oxnard, CA 93036

  **By drop box:** Located on the right as you enter the parking lot closest to the school

  **Or by fax:** 805-477-5418  

  **Please allow up to 10 business days to process California College Fee Waiver Applications.**

  Per the California Department of Veterans Affairs, California College Fee Waivers can only be processed for students attending University of California schools, California State University schools and Community Colleges in California. Private institutions or universities are not eligible for this program.

  To find a Social Security office near you, go to https://secure.ssa.gov/ICON/main.jsp

If you need additional information or have questions, please do not hesitate to contact the County of Ventura Veteran Services Office office at 805-477-5155. You can also visit vchsa.org/veterans.