



County of Ventura

BUSINESS TAX CERTIFICATE APPLICATION

<https://www.ventura.org/ttc/business-license/>

Telephone: (805) 654-3744 | Email: Tax.Collector@ventura.org

| FOR COUNTY USE ONLY | |
|---------------------|------------|
| DATE | LICENSE # |
| TRANS # | ENTERED BY |

BUSINESS INFORMATION

| | | | |
|--|-------------------------------------|--|---|
| BUSINESS NAME: | | DATE BUSINESS STARTED: | |
| BUSINESS NAME 2 (DBA if applicable): | | BUSINESS TELEPHONE: () | BUSINESS EMAIL: |
| BUSINESS ADDRESS (PHYSICAL ADDRESS): | | | |
| BUSINESS MAILING ADDRESS: | | | |
| WILL YOU BE CONDUCTING BUSINESS IN VARIOUS LOCATIONS WITHIN THE UNINCORPORATED AREAS OF VENTURA COUNTY? <input type="checkbox"/> YES <input type="checkbox"/> NO | | OWNERSHIP TYPE: <input type="checkbox"/> SOLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LLC <input type="checkbox"/> CORPORATION | |
| BUSINESS DESCRIPTION (AS IT WILL APPEAR ON YOUR LICENSE): | | | |
| FEIN: | SEIN: | SIC # (required): | NAIC #: |
| BOE RESALE #: | WASTE DISCHARGE ID (WDID) PERMIT #: | WDID APPLICATION #: | NPDES SELF-CERT FORM COMPELTE? (required) <input type="checkbox"/> YES <input type="checkbox"/> NO |
| CONTRACTOR LICENSE #: | CONTRACTOR CLASS: | CONTRACTOR EXP DATE: | SUBCONTRACTOR #: |

OWNER INFORMATION

| | | |
|---|--------|------------------------|
| OWNER NAME: | SSN #: | DRIVERS LICENSE #: |
| 1. ADDRESS: | | PHONE NUMBER OR EMAIL: |
| CP-OWNER'S NAME/PROPERTY MANAGER/EMERGENCY CONTACT: | SSN #: | DRIVERS LICENSE #: |
| 2. ADDRESS: | | PHONE NUMBER OR EMAIL: |

TAX CALCULATION

| GROUP | REPORTED EARNINGS | TAX RATE | TAX AMOUNT DUE |
|---------|--|---|----------------|
| 1 | GROSS RECEIPTS* = | 0.0005 | (min. \$35) |
| 2 | GROSS RECEIPTS* = | 0.001 | (min. \$35) |
| 3 | GROSS RECEIPTS* = | 0.0015 | (min. \$35) |
| 4 | TYPE#** = | TIME FRAME: | |
| 5 | # OF VEHICLES = | 1 st VEHICLE \$50 + \$30 EACH ADDITIONAL | |
| 6 | GROSS PAYROLL = | # OF EMPLOYEES: | |
| 7 | EXEMPT FROM TAX (proof and form on reverse required for Exempt applications) | | \$0.00 |
| AB1379 | STATE DISABILITY ACCESS FEE (required for all business licenses) | | \$4.00 |
| TTC FEE | BUSINESS LICENSE PROCESSING FEE (required for all business licenses) | | \$15.00 |

*Amount of gross receipts as reported to IRS. (New businesses estimate first year's receipts) ** Flat rate group must meet classifications as listed in Tax Group #4

TOTAL AMOUNT DUE: _____

REQUIRED STAMPS

| |
|---|
| CERTIFIED STAMP FROM PLANNING AND ZONING |
| CERTIFIED STAMP FROM BUILDING AND SAFETY |

Commencing on March 5, 2002, for the privilege of doing business in the unincorporated area of Ventura County, each business, unless otherwise excepted or exempted, is subject to and shall pay a business tax in the amount set forth in the Ventura County Code of Ordinance, Chapter 1. No person applying for a business tax certificate or commencing business in any new location or in any new structure, or in any structure previously occupied by another person or business, may obtain a permanent business tax certificate for the business tax year without first having obtained the following:

- A certificate of occupancy, or temporary certificate of occupancy, or a waiver of such certificate from the Department of Building and Safety;
- A zoning clearance from the Planning Department authorizing inauguration of the use;
- A permit or a waiver of a permit from the Ventura County Fire Protection District.

This issuance of this tax certificate does not authorize, permit or allow a certificate holder to do any act not otherwise permitted by any law.

I, the undersigned, under penalty of perjury of the laws of the State of California, swear that the statements and figures herein are true, full and correct to the best of my knowledge and belief and that the reported estimates herein are believed to me to be true.

Applicant's Signature: _____

Date: _____

**BUSINESS TAX CERTIFICATE
EXEMPT FROM TAX – GROUP 7**

Under Ventura County Code of Ordinance §2006, I am exempt from paying business taxes. Documentation must be provided pertaining to the exempt status claimed above. Please select the type of exemption for which you qualify:

- Charitable Purpose** - any business, institution or organization which is conducted, managed or carried on wholly for the benefit of charitable purposes and from which profits are not derived, either directly or indirectly, by any person. §2006.2(a)
- Benefit Activities** – any business conducting of any entertainment, concert, exhibition or lecture on scientific, historical, literary, benevolent or moral subjects within the County, whenever the receipts of any such entertainment, concert, exhibition or lecture are appropriated to any church, school, or for any benevolent purpose, and from which profit is not derived, either directly or indirectly, by any person. §2006.2(b)
- Non-Profit Activities** - any business conducting of any entertainment, dance, concert, exhibition or lecture by any benevolent, charitable, fraternal, educational, military, State, County or municipal organization or association, whenever the receipts of any such activities are appropriated for the purpose for which such organization or association was formed and from which profit is not derived, either directly or indirectly, by any person. §2006.2(c)
- Garage Sales** - any natural person engaged in conducting garage sales or yard sales for which all property to be sold is a person’s own personal property which has not been acquired for the purpose of resale, consignment, or the benefit of anyone other than the occupants of the premises, provided that such garage sales or yard sales do not exceed two in number in any business tax year. §2006.2(d)
- Limited Income** – any minors under the age of 18 years or adults over the age of 65 years if such minors or adults are engaged in a business with gross receipts under \$2,000 per year. §2006.2(e)
- Agricultural Growers and Producers** – a commercial grower or producer of fruit, seeds or nuts from trees, vines, bushes or crops; seedlings of plant varieties used for the production of fruit, seeds or nuts; livestock for food or fiber; or grain. This exemption shall not apply to the activity of agricultural growers and producers related to the sale of such described agricultural products at retail, nor shall the exemption apply to the sale of such described items, whether at retail, wholesale or other level, that are not grown or produced by the seller. §2006.2(f)
- Disabled Veterans** - any honorably discharged soldier, sailor, marine or airman of the United States who suffers from a military service-connected disability and due to this disability is unable to obtain his livelihood by means of manual labor and who is at the time of application a qualified voter of the State; subject, however, to the following conditions and regulations:
 - Every applicant shall furnish a certificate of physical disability executed by a qualified surgeon of the armed forces and also proof of honorable discharge;
 - It shall be unlawful for any person to transfer or convey the certificates to any person for the purpose of securing the business tax certificate required by the provisions of this Chapter. §2006.2(g)

Any person claiming an exemption pursuant to the provision of this section shall file a sworn statement with the Tax Collector stating the facts and legal authority upon which an exemption is claimed. In the absence of such a sworn statement substantiating the claim for exemption, such person shall be liable for the payment of the business taxes imposed by this Chapter. §2006.3

I, the undersigned, under penalty of perjury of the laws of the State of California, swear that the statements and figures herein are true, full and correct to the best of my knowledge and belief and that the reported estimates herein are believed to me to be true.

Applicant’s Signature: _____

Date: _____