



PARKING LOT SAFETY



To ensure convenient and safe parking, implement the following practices:

- Park only in a well-lit, highly visible location.
- When you anticipate working past daylight hours, move your car during the day to improve its location.
- As you approach your car, have your key(s) in hand ready to unlock the door. Avoid standing at your car and digging through your purse or pocket(s) for your car key.
- In an emergency, use one of the Government Center “Emergency” phones, located strategically about the campus. If you are off campus, dial 911.
- Lock your doors and roll up all windows.
- Upon your return, scan the area around your car as you approach it.
- Return to your place of work if anyone looks or acts suspicious. Call the local law enforcement agency and the SCC to notify them of any suspicious activity.
- Arrange a buddy system with a coworker.
- If necessary, call SCC and request an escort. Security personnel are available 24 hours a day, every day. *Please note: It may take up to 30 minutes from the time the call is placed for the security guard to arrive.*
- Park in higher traffic areas of the lot, if possible.



This information and more can be found on the GSA website, within the Security and Emergency Action Plan, page 27 at:

<http://myvcweb/index.php/special-services-security>

Remember, all parking regulations are in effect at all times. The County policy regarding parking regulations and control can be found in the Administrative Manual Policy No. Chapter III – 4 entitled “REGULATION OF VEHICULAR TRAFFIC AND PARKING AT GOVERNMENT CENTER FACILITIES.