

CANON COPIERS ENERGY CONSERVATION SETTINGS - Cannon copiers have a “Sleep” and “Daily Timer” mode and an “Energy Consumption in Sleep Mode” setting that can be accessed by pushing the “Additional Functions PRS” button on the control panel.

The largest energy savings can be gained by setting the “Sleep” mode to ten (10) minutes or less. For most copiers, powering up from the sleep mode is accomplished in seconds by pushing the “On/Off” button.

To set the Sleep mode:

Additional Functions PRS button>> Timer Settings>>Change Auto Sleep Time>>Select 10 Minutes or less>>OK and/or Done

Also, if staff has to remember to “turns off” the copier every day, most copiers can be programmed to turn off at 5:00 PM or 1700 hours (or time of your choosing), seven (7) days a week.

To set the Daily Timer Settings:

Additional Functions PRS button>> Timer Settings>>Daily Timer Settings>>Input 1700 for all seven (7) days>>OK and/or Done

In order for the Daily Timer to work, the day, date and time must be set.

To set the day, date and time:

Additional Functions PRS button>> Timer Settings>>Date and Time Settings>>Input the current day and time>> OK and/or Done



If you are already familiar with these features and settings and have been participating, thank you!

On their next service or delivery visit, Canon representatives will be optimizing the power saving modes on each copier. Initially, the timers will be set to power down after 90 minutes of non use.

Please feel free to call Dan Thrower at 654-3753 with any questions or concerns.